

CHECKLIST FOR ARL APPROVAL:



- Competent User** - PREP user has completed PREP training and is now a competent user. The PREP Competency Course may be accessed via the APCO Member Centre.
- Packaging Specifications Validity** - the Member has verified that packaging specifications input in PREP are valid for the packaging item being evaluated.
- PREP Evaluation Completed and Saved** - Packaging item has been evaluated in PREP by a competent user. PREP Recyclability Evaluation Report is saved in files with supporting evidence.
- Application of ARL** - ARL selection for each separable packaging component is in accordance with PREP Recyclability Evaluation Report and the ARL Program User Guide.
 - Conditionally Recyclable** - Any Conditionally Recyclable claims have been verified e.g. through a combined disposal verifying assessment.
- ARL Style Guide** - ARL artwork application is compliant with all ARL Style Guide specifications, including:
 - Separable components** - all separable components are clearly labelled as per the ARL Approved Component Names and each component is identified in a separate ARL artwork.
 - URL** - contains the ARL URL or approved Member URL.
 - Colour** - The ARL is one colour and is clear against the background colour.
 - Design** - ARL artwork has not been manipulated from the original EPS files and is clear (not placed on a busy background).
 - Sizing** - the ARL artwork sizing is no smaller than 12mm in height (unless the packaging meets micro ARL style requirements). In this case, all Micro ARL Style Guide requirements are met.
 - Use with other logos** - the ARL artwork is not placed near conflicting logos that may confuse or duplicate the disposal messaging.
 - Labelling across countries** - The ARL is specific to Australia and New Zealand only. Other recycling labels must be identified for their respective countries. ISO standard naming conventions indicating market regions may be placed above the ARL.
- Internal tracking of ARL use** - Members have internal tracking processes to document all packaging items that are released with the ARL on-pack, including which ARL symbol is used.
- APCO Approval** - First on-pack ARL design has been approved by APCO, or is being submitted with this document as a first ARL artwork approval.