



Dear Valued Vendor

21 April 2009

**RE: EDI capability and carton SSCC Labels**

As outlined in my letter to you dated October 01 2008 the Harris Scarfe Distribution Centre is implementing changes that will improve current processes and ensure greater speed to market.

The installation of the carton sorting system with Radio Frequency (RF) scanning capability has commenced and the expected Go-Live date is May 18 2009.

**SSCC Labels**

In order for cartons to be sorted to stores, each carton delivered to our Distribution Centre in Melbourne now requires a **SSCC label**. **This is effective as of Monday May 18 2009** and please refer to the example below for the detail of what is required:

An example of an SSCC label with callouts. The label is rectangular and contains the following text: 'From:' (empty), 'Carrier: CON NO: CARTON:', 'To: D1', 'Harris Scarfe DC (D1) Warehouse No.4 10-16 Judge St Sunshine VIC 3020', 'SSCC: 003137140007213838', 'For: AW', 'Harris Scarfe Airport West Westfield Shoppingtown Cnr Westfield Dvr &amp; Mathws Av Airport West VIC 3042', 'PO: 934606'. At the bottom, there is a barcode with the number '(421)0363020(90)00AW' printed below it. Three green callout boxes point to specific parts of the label: 'DC Delivery Destination' points to 'To: D1', 'Site (store) Destination' points to 'For: AW', and 'Purchase Order Number' points to 'PO: 934606'.

Vendors unable to create SSCC labels or do not have a solution prior to May 18 can contact Supply-LINQ, who can provide SSCC labels on your behalf.

Supply LINQ will create and print the required number of SSCC labels by store and deliver to vendors within 48 hours. Please refer to attached appendix for SOP for further detail, and/or contact David Grieve at Supply-LINQ on 03 8795 4111 or [dgrieve@supply-linq.com.au](mailto:dgrieve@supply-linq.com.au).

The associated charge to vendors is as listed

\$150.00 vendor set up (one off)
\$0.20 per label
\$15.00 per order
\$15.00 express courier bag

### EDI Capability

As outlined in recent vendor information sessions and follow up vendor communications, we are implementing SAP and new business processes, driving a new way of working for both our Harris Scarfe Team members and you, our Vendors.

Driven through *Project Atlas*, a key change introduces the requirement for vendors to trade electronically with Harris Scarfe using EDI. As part of this requirement, Scan packing, SSCC labels and ASNs can be either be managed directly by vendors internally or outsourced to a third party for vendors that do not have this capability.

Leadtec, our EDI implementation partner, can assist vendors with these requirements and can be contacted through the service department on 1300leadtec. Alternatively, please find attached a list of third party suppliers who can also provide these services.

Thank you for your ongoing support and if you require any further information regarding these changes or previous communications, please contact myself on 03 8326 8900.

Yours Sincerely,



**Robert Kukanovski**  
**National Supply Chain Manager**

Harris Scarfe Distribution Centre  
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