



Harris Scarfe  
Australia Pty Ltd  
ABN 83 095 018 803

91 Hardys Road  
Underdale SA 5032  
GPO Box 452  
Adelaide SA 5001

**Harris Scarfe**

www.harrisscarfe.com.au

01 October 2008

Dear Valued Supplier,

**RE: Carton labeling requirements for the delivery of goods to the Harris Scarfe Distribution Centre**

The Harris Scarfe Distribution Centre is undergoing a series of changes that will improve current processes and ensure product is delivered to the market quicker to meet customer needs.

The key change to our distribution centre operation will be a carton sorting conveyor system with Radio Frequency (RF) scanning capability. This change means that all cartons will need to be labeled with SSCC barcode labels. The SSCC labels will contain the purchase order number, store allocation with store details (store code or name and store number). *Please refer to attached appendix 1.*

As of the Monday 3<sup>rd</sup> November 2008 all cartons delivered to the Harris Scarfe Distribution Centre at Warehouse No 4, 10-16 Judge Street Sunshine Victoria will require SSCC labels.

All deliveries to the Harris Scarfe Distribution Centre are to be booked as per the current standard policy and procedure guide for the delivery of goods to the Harris Scarfe Distribution Centre.

Please refer to the *Harris Scarfe Supplier Policy and Procedure Guide*. This guide is available on the Harris Scarfe website [www.harrisscarfe.com.au](http://www.harrisscarfe.com.au). Suppliers do require a username and password to access the site. If you do not have or have forgotten your username and password, please contact the Distribution Planning Manager on 03 8326 8900.

***Please pass this important information on to the appropriate persons in your sales, warehouse and distribution teams.***

If you require further information please contact the Distribution Planning Manger or myself at the Harris Scarfe Distribution Centre on 03 8326 8900.

Thank you for your ongoing support.

Yours Sincerely,

Robert Kukanovski  
National Supply Chain Manager  
Harris Scarfe Australia Pty Ltd

APPENDIX 1

EXAMPLE OF SSCC LABEL

From:



Carrier:

To:

**D1**

Harris Scarfe D/C  
Central D/C  
10-16 Judge St  
Sunshine VIC

For:

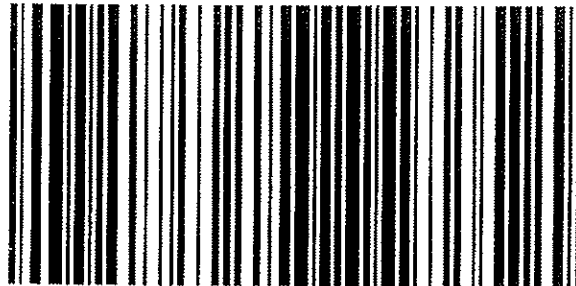
**CH**

HARRIS SCARFE CHERMSIDE  
WESTFIELD CHERMSIDE S/C  
CNR GYMPIE & HAMILTON ROADS  
CHERMSIDE QLD 4032

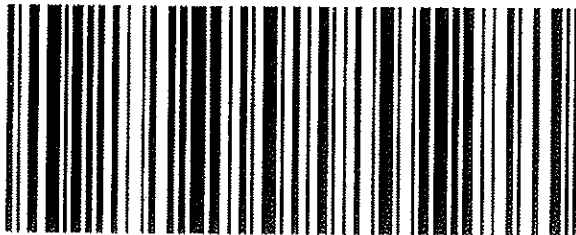
SSCC

(00) 3 48 92684 200395992 1

Purchase Order



(421) 036 3020 (90) CH



(00) 3 48 92684 200395992 1